



KING'S PARK ACADEMY

ADMISSIONS POLICY 2020 - 2021

Adopted by Academy Advisory Committee: November 2018

To be reviewed: October 2019

**HIGH EXPECTATIONS LEAD TO HIGH ACHIEVERS
PART OF THE AMBITIONS ACADEMIES TRUST**

THE ADMISSION OF YOUNG PEOPLE TO KING'S PARK ACADEMY, BOURNEMOUTH – 2020/21

The Published Admission Numbers for the Academy for the year 2020/21 into Year Reception are 90.

Arrangements for applications for places at the King's Park Academy operate within the Bournemouth agreed scheme for coordinated admission arrangements 2020/21.

The Academy Trust will consider all applications for places at the King's Park Academy. Where fewer than the published admission number(s) for the relevant year groups are received, the Academy Trust will offer places at the King's Park Academy to all those who have applied.

Oversubscription criteria

Where the number of applications for admission is greater than the published admission number, applications will be considered against the criteria set out below. (After the admission of young people with Education, Health and Care Plans where King's Park Academy is named on the Plan) the criteria will be applied in the order in which they are set out below:

- a) A 'Looked After Child' or who was previously a 'Looked After Child' (as defined by the School Admissions Code);
- b) Children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted;
- c) Children of staff at King's Park Academy where the member of staff has been employed at the Academy for two or more years at the time at which the application for admission is made or where the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage;
- d) Children who live in the Academy's catchment area who have a sibling who is already on the roll of the Academy and will continue to attend the Academy at the time of admission;
- e) All other children who live in the Academy's catchment area;
- f) Children who live outside the Academy's catchment area who have a sibling who is already on the roll of the Academy and will continue to attend the Academy at the time of admission; and
- g) All other children.

Waiting list

Subject to any provisions regarding waiting lists in the LA's co-ordinated admission scheme, the Academy will operate a waiting list for each year group. Where in any year King's Park Academy receives more applications for places than there are places available, a waiting list will operate until 31 December. This will be maintained by the Academy and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application.

Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria set out for entry to Year R. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria.

In-year admissions

The local authority coordinates admissions for in-year applications and for applications for year groups other than the normal point(s) of entry. This will not affect the Academy's right to determine which applicants have priority for admission.

Subject to any provisions in the co-ordinated admission arrangements relating to applications submitted for years other than the normal year of entry, the Academy will consider all such applications and if the year group applied for has a place available it will offer a place. If more applications are received than there are places available, the oversubscription criteria for Year R will apply. Parents whose application is turned down will be entitled to appeal the decision.

Entry into the Reception Year

Parents can request that the date their child is admitted to the school Reception Class is deferred until later in the school year or until the child reaches compulsory school age in that school year, without affecting the offer of the school place. Application to defer entry should be made direct to the academy after the offer of a place has been made and accepted by the parent.

Parents can request that their child takes up the place part-time until the child reaches compulsory school age. Application for their child to go part-time must be made direct to the academy after the offer of a place has been made and accepted by the parent.

At schools that have Nursery classes or have links with a nearby Nursery, transfer to the Reception year is not an automatic process. Applications for a place in the Reception year from parents with children already attending a Nursery class will be considered at the same time as applications from parents whose children are not attending the school's nursery. All applications will be considered in accordance with the priorities set out in the admission policy. Children currently attending the Nursery class do not receive priority.

Additional information:

1. Looked After Children

A "Looked After Child" means any child who is in the care of a local authority in accordance with Section 22 (1) of the Children Act 1989. A child who was "previously a Looked After Child" means a child who after being Looked After became subject to an Adoption Order under the Adoption Act 1976 or under Section 46 of the Adoption and Children Act 2002, a Residence Order or Child Arrangement Order under Section 8 of the Children Act 1989 or Special Guardianship Order under Section 14A of the Children Act 1989. Applicants can be asked to provide additional evidence in order to verify the previously looked after status of a child. It is at the discretion of the Academy what evidence is required. The final decision will be made by the Academy. If any information supplied by an applicant is judged by the Academy to be fraudulent or intentionally misleading, the Academy may refuse to offer a place, or if already offered, may withdraw the offer.

2. Children who appear to have been in state care outside England

A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. Applicants can be asked to provide additional evidence in order to verify the previously looked after status of a child. It is at the discretion of the Academy what evidence is required. The final decision will be made by the Academy. If any information supplied by an applicant is judged by the Academy to be fraudulent or intentionally misleading, the Academy may refuse to offer a place, or if already offered, may withdraw the offer.

3. In Year Fair Access

All the admission authorities in Bournemouth have established an In-year Fair Access Protocol. The purpose of the Protocol is to ensure that – outside the normal admissions round – unplaced children, especially the most vulnerable, are offered a place at a suitable school as quickly as possible. Cases are considered by a Panel comprising Headteachers and/or their representatives. Decisions of the Panel may mean that the Academy might have to admit young people which could result in the Published Admission Number being exceeded.

4. In Year Admissions – Looked After Children and Previously Looked After Children

A Looked After Child or Previously Looked After Child may be admitted to the Academy above the Published Admission number if it is felt by the Academy, in consultation with the local authority that the Academy is the most appropriate placement to meet the needs of the individual child.

5. Applications from separated parents

Only one application can be considered for each child. Where parents/carers are separated it is essential that agreement is reached by both parties concerning the nominated preferred schools. Where a child spends part of their week with one parent and part with the other, only one address can be used. This must be the address at which the child spends most of their time during term time. Applicants can be asked to provide additional evidence in order to verify addresses and/or other details provided. It is at the discretion of the Academy what evidence is required (evidence may include, but is not limited to, Child Benefit, GP registration, evidence of home ownership/tenancy etc.). The final decision on the home address of a child will be made by the Academy. If any information supplied by an applicant is judged to be fraudulent or intentionally misleading, the Academy may refuse to offer a place, or if already offered, may withdraw the offer.

6. Applications for young people of multiple births

If there are insufficient places to accommodate all the young people of a multiple birth (i.e. twins, triplets etc) if one young person can be admitted then the other siblings of the multiple birth will be admitted over the Academy's Published Admission Number.

7. Withdrawing an offer of a school place

The Academy may withdraw the offer of a place if it is considered that the offer of a place was obtained using fraudulent or intentionally misleading information.

8. Home address

The home address where a child lives is considered to be a residential property that is the child's main or only address during term time. Applicants can be asked to provide additional evidence in order to verify addresses and/or other details provided. It is at the discretion of the Academy what evidence is required (evidence may include, but is not limited to, Child Benefit, GP registration, evidence of home ownership/tenancy etc.).

The final decision on the home address of a child will be made by the Academy. If any information supplied by an applicant is judged by the school to be fraudulent or intentionally misleading, the school may refuse to offer a place, or if already offered, may withdraw the offer.

9. Definition of siblings

“Sibling” means:

- a full brother or sister who lives with one or both parents or carers in the same property during the school week.
- a half-brother or half-sister who lives with one or both parents or carers in the same property during the school week.
- an adoptive brother or sister who lives with one or both parents or carers in the same property during the school week.
- a foster brother or sister who lives with one or both parents or carers in the same property during the school week.
- non-blood related children who, together, all live with one or both parents or carers in the same property during the school week.

10. Distance measurements

- a) The distance from home to school is measured using the shortest, safe and practicable walking route using the centre line of roads and footpaths (excluding paths identified for the sole use of bicycles i.e. cycleways). Roads and footpaths measured are normally public. If your property is only accessible via a private road or footpath, this road or footpath may be included in the measurement.
- b) The starting point for the measurement is taken from your home address. This has been geolocated using the geocoded address point obtained from the local authority’s Local Land and Property Gazetteer. The total distance measured is a combination of 2 measurements using 3 points:
 - i) Geocoded home address point
-to-
 - ii) Centre of nearest road/footpath
-to-
 - iii) Nearest approved school access point that is for use by pupils
- c) All measurements are obtained from the local authority’s Admissions System. The GIS maps used are provided by Ordnance Survey and represent the position as at the beginning of the annual admission cycle i.e. September in the year prior to admission. Any alterations to Ordnance Survey map references, footpaths or roads added after this time will not be taken into consideration. No measurements obtained through other sources (e.g. search engines, mapping systems) will be accepted.

11. Academy’s Catchment Area

A map of this area forms part of this policy document and can be obtained from The School or the school website. For information on which school is your catchment school please contact the children’s information service on 01202 456222.

12. Young persons of equal priority

If there are insufficient places to accommodate all applicants and the distance criterion is used, the Academy will use random allocation for applicants living an equal distance from the school (up to three decimal points) or at the same address or in the same block of flats who are eligible for the remaining places. Applicants will have their names drawn as lots to see who should be offered the place(s). The person drawing the names will be an employee of the Academy who has no involvement in the school admissions process.

13. 'Admission of children outside their normal age group'

The policy in regard to consideration of requests from parents for their child's admission to Reception to be delayed by a year is attached. The policy can consider requests from parents of children whose birthday is between 1 April and 31 August and meet the criteria.

The procedure for consideration of these requests is set down within the policy.

The guidance for consideration of requests for children in other year groups to be admitted outside of their normal age group is administered by the Special Educational Needs Team and the Educational Psychology Service.

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